

Job Description – Delivery Driver

Job Overview:

- The delivery driver position is responsible for the following:
 - Transportation and distribution of propane to customers
 - Performance of leak tests and other safety checks as considered necessary
 - Safe operation of company vehicle

Responsibilities and Duties:

- Transfer of propane from bulk storage to truck and from truck to customer tanks
- Initiate leak tests pursuant to both industry and internal standards
- Verification of tank information upon customer delivery including serial number
- Perform visual inspection of equipment and report issues
- Collect and properly secure customer payments
- Complete all necessary documentation
- Continuous monitoring of truck tank levels to ensure adequate supply
- Perform pre and post-trip truck inspections
- Ensure truck is adequately stocked with all necessary tools and supplies
- Maintain clean and mechanically sound vehicles and supplies
- Be aware of special conditions surrounding select deliveries
- Report any issues or concerns in a timely manner
- Participate in regular safety meetings
- Provide exceptional customer service

Education and Experience:

- High School diploma or GED
- Relevant experience preferred but not required
- Familiarity with computers or mobile devices used in service
- Valid Class B Commercial Driver's License at minimum with the ability to obtain Hazardous Materials, Tanker, and Air Brake endorsements
- Employment is conditional on verification of clean driving record, background check(s), and pre-employment/random drug testing

Competencies:

- Communication
- Technical and mechanical skills
- Capable of working independently

Available Benefits:

- Comprehensive benefits package
- 401(k) and profit sharing
- Paid holidays & vacation/sick time

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Supervisory Responsibility:

- None

Work Environment:

- This job operates in the field (primarily outdoors)

Physical Demands:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; push; pull; climb; crawl; kneel; lift; utilize company-provided equipment (i.e. delivery hose); use hands to finger, handle or feel; and reach with hands and arms. Most job functions will be performed outdoors and expose the employee to changing weather conditions.

Position Type / Expected Hours of Work:

- This is a full-time position and regular work hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. in addition to weekends on a seasonal basis with the ability to work outside of or in addition to those hours as needed, especially during peak season. Successful candidates must also be available for night, weekend, and holiday after-hour calls on a rotating basis.

Travel:

- Travel expectation outside of service area is approximately 5%

Other:

- Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.
- Heller's Gas, Inc. is an Equal Opportunity Employer



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Heller's Gas, Inc. is a supplier of propane products and custom fireplaces to residential, commercial, industrial, agricultural and wholesale customers in the Mid-Atlantic Region. Family owned and operated since 1941, Heller's Gas prides itself on providing customers with quality products at an affordable price.

If you are interested in joining a rapidly expanding family owned company with excellent opportunities for growth, please contact us to apply or for more information!

Contact Information

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Berwick, PA 18603

Phone: (570) 752-8451

Fax: (570) 752-8456

Apply online at
www.HellersGas.com